

California Coast University

Application for Admission Checklist

This application is to be used when applying for admission. California Coast University has an open admission policy for qualified applicants. You may apply and complete the admission process at any time.

1. **Application:** Complete all items on the printed Application for Admission form and return it to our offices at **700 N. Main St., Santa Ana, CA 92701**
2. **Application Fee:** Include a \$75.00 non-refundable application fee. Applicants who wish to submit payment by credit card, please complete the credit card payment portion located at the end of the application or contact the Admissions Office directly at **1-888 CCU-UNIV**.
3. **Resume:** Include a professional occupational resume or job history highlighting your responsibilities or accomplishments for each position held. Please include any volunteer or academic experience and/or additional information that is relevant to your application.
4. **Official Transcripts:** Request official transcripts from all Colleges or Universities that you have attended since graduating high school. You may submit personal copies for evaluation purposes. Official copies must be received directly from the issuing College or University prior to official enrollment. You may download this Transcript Request form from our website at **www.calcoast.edu**.

If the highest level of education achieved is a High School Diploma or G.E.D. equivalent, the applicant is required to mark the "Attestation" check box. This will indicate to the Admissions Advisor that an Attestation Form needs to be sent to the Applicant.

5. **Undergraduate Students Only:** Specialized training programs, which students may have completed through their company, organization, military training experiences, professional, personal licensure requirements or other documented training experiences may be eligible for elective credit. Include copies of the certificates of completion with your application. Be sure to list the hours the course or training took to complete.
6. **Tuition:** Your tuition will depend on the total number of units needed, after all units are transferred and/or awarded for specialized training.
7. **Supplemental Information:** You will be contacted by our Admissions Department upon receipt of your application and advised of any additional or supplemental information that may be beneficial to your evaluation. After the evaluation is completed, you will receive a copy of your coursework matrix showing exactly which remaining courses are required to completing your degree program. *Your application file and transfer evaluation materials will be held open for 30 days. If you do not complete the enrollment process within that period, you will be subject to a non-refundable \$75.00 application fee.*

If you have any questions about the programs or the checklist, feel free to contact our Admissions Department at 1-888-CCU-UNIV or E-mail: admissions@calcoast.edu



Application for Admission

A \$75.00 non-refundable fee must accompany this application. Make check or money order payable, in U.S. funds, to California Coast University or complete the credit card payment portion located at the end of the application. Remember to include Name and/or SS# on check or money order.

STUDENT INFORMATION

1. Last Name		First Name		Middle Name		Maiden	
2. Permanent Mailing Address				Apt./Ste.	City		State
Zip Code		Country (If not U.S.A.)			International Postal Code		
Home Phone		Work Phone / Ext.		Cell Phone		Fax	
3. Date of Birth		Social Security (if applicable)		Email		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
4. Current Employer				Position			
5. How did you find CCU? (Please be specific):							
6. Will you be using Military Financial Assistance? If so, please check. <input type="checkbox"/> Military TA <input type="checkbox"/> VA Benefits				7. (Optional) Ethnic heritage code <input type="checkbox"/> African-Am. <input type="checkbox"/> Am. Indian /Alaska Native <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian / Pacific Islander <input type="checkbox"/> Other			
8. Have you previously attended CCU? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what was your Student ID#:							

HIGHEST LEVEL OF EDUCATION

9. Please indicate the highest level of education achieved.

No College (Please send me the Attestation of High School Diploma or GED transcript request form)

Some College

Associates Degree

Bachelors Degree

Masters Degree

PROGRAM INFORMATION

10. Degree Program: Please check which degree program(s) you are submitting an application for:

<input type="checkbox"/> A.S. Business Administration	<input type="checkbox"/> B.S. Business Administration	<input type="checkbox"/> M.B.A.
<input type="checkbox"/> A.S. Psychology	<input type="checkbox"/> B.S. Management	<input type="checkbox"/> M.B.A. Human Resources Management
	<input type="checkbox"/> B.S. Psychology	<input type="checkbox"/> M.S. Psychology
	<input type="checkbox"/> B.S. Health Care Administration	<input type="checkbox"/> M.Ed. Curriculum and Instruction
		<input type="checkbox"/> M.Ed. Administration

PRIOR ACADEMIC EXPERIENCE

11.	Colleges / Universities	Dates Attended	Major	Degree Awarded	Sem. Units of Credit	Qtr. Units of Credit

SUBMITTED DOCUMENTS

12.	Document	If not included, date to be provided
	A. Transcripts	<input type="checkbox"/> Check box if included
	B. Resume	<input type="checkbox"/> Check box if included

TUITION AND APPLICATION FEES

	U.S. Resident	Non-U.S. Resident
13. Application Fee: (non-refundable)	\$75.00	\$75.00
A. Cost per undergraduate unit	\$110.00	\$130.00
B. Cost per graduate unit	\$210.00	\$240.00

PAYMENT INFORMATION

- I am enclosing a \$75.00 check or money order payable in U.S. funds to California Coast University.
 Please charge my application fee of \$75.00 to the credit card listed below.

VISA MASTER CARD AMERICAN EXPRESS DISCOVER/NOVUS

Credit card no.:

Exp. Date:

By signing below, I hereby apply for admission to the degree program selected on the front of this application and listed below. I understand that I may enroll in the degree program offered by California Coast University and pay my tuition at no interest with California Coast University. I also understand that this application is valid for 30 days from the date of acceptance. If I do not enroll within 30 days, I will have to reapply for future enrollment.

I am enclosing a non-refundable application fee of \$75.00, which entitles me to an academic course work evaluation for a single program. Should I desire an additional evaluation for a different program there is an additional charge of non-refundable \$75.00 for each evaluation. I am applying for admission into the:

_____ degree program.
 (Enter the name of the program for which you are applying)

Applicant's Signature

Date

OFFICE USE ONLY

Recommended for Admission: _____ Date: _____
 (Admissions Dept. CCU)

Accepted for Admission: _____ Date: _____
 (Academic Dean)

Any questions or problems concerning this school, which have not been satisfactorily answered or resolved by the school, should be directed to:

The Bureau for Private Postsecondary and Vocational Education
 400 R Street, Suite 5000 · Sacramento, CA 95814-6200
 Tel (916) 574-7720 · Fax (916) 574-8648