## Writing Assignment Evaluation Form

**Associate and Bachelor Level**

- **Student Name:** _________________________
- **Student Number:** ________________
- **Course Number:** ________________

### Format Evaluation

<table>
<thead>
<tr>
<th>Strongly Agree</th>
<th>Strongly Disagree</th>
<th>Neutral</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Top of every page:** Student Name, ID #, Course #, Course Title, and Unit #
- **Correct question numbers used (as assigned in the Study Guide):**
- **Restatement of the question (exactly as stated in the Study Guide):**

---

### Writing Assignment Evaluation

**Unit 1 / Question:** _______

- **Student demonstrated a general understanding of course content and concepts:** 2 3 4 5
- **Student was able to identify key concepts contained in the question:** 2 3 4 5
- **Once identified, student was able to evaluate, examine or assess these key concepts:** 2 3 4 5
- **Student demonstrated the ability to produce, organize and clearly express ideas:** 2 3 4 5
- **Student demonstrated appropriate comprehension level:** 2 3 4 5
- **Proper use of spelling:** 2 3 4 5
- **Proper use of grammar and punctuation:** 2 3 4 5

Score for this essay (a minimum of 25 is required to pass): _______

Notes:

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Evaluated by __________________________________________ Date: _________________

### Writing Assignment Evaluation

**Unit 2 / Question:** _______

- **Student demonstrated a general understanding of course content and concepts:** 2 3 4 5
- **Student was able to identify key concepts contained in the question:** 2 3 4 5
- **Once identified, student was able to evaluate, examine or assess these key concepts:** 2 3 4 5
- **Student demonstrated the ability to produce, organize and clearly express ideas:** 2 3 4 5
- **Student demonstrated appropriate comprehension level:** 2 3 4 5
- **Proper use of spelling:** 2 3 4 5
- **Proper use of grammar and punctuation:** 2 3 4 5

Score for this essay (a minimum of 25 is required to pass): _______

Notes:

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Evaluated by __________________________________________ Date: _________________
### Writing Assignment Evaluation Form

**Associate and Bachelors Level**

**Student Name:** _________________________  
**Student Number:** ________________  
**Course Number:** ________________

#### Format Evaluation

<table>
<thead>
<tr>
<th></th>
<th>Strongly Disagree</th>
<th>Neutral</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Top of every page:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Name, ID #, Course #, Course Title, and Unit#</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Correct question numbers used (as assigned in the Study Guide)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Restatement of the question (exactly as stated in the Study Guide)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

---

**Standard writing assignment format (no more than 500 words):**

- Proper use of footnotes for referenced materials (if applicable)
- Responses typed, in a standard font, 12-point type size
- Double-spaced
- Overall neatness and readability

---

**Writing Assignment Evaluation**

**Unit 3 / Question: _______**

<table>
<thead>
<tr>
<th></th>
<th>Strongly Disagree</th>
<th>Disagree</th>
<th>Agree</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student demonstrated a general understanding of course content and concepts</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Student was able to identify key concepts contained in the question</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Once identified, student was able to evaluate, examine or assess these key concepts</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Student demonstrated the ability to produce, organize and clearly express ideas</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Student demonstrated appropriate comprehension level</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Proper use of spelling</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Proper use of grammar and punctuation</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
</tbody>
</table>

**Score for this essay (a minimum of 25 is required to pass): _______**

**Notes:**

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Evaluated by _________________________________________________________________  
Date: __________________

---

**Writing Assignment Evaluation**

**Unit 4 / Question: _______**

<table>
<thead>
<tr>
<th></th>
<th>Strongly Disagree</th>
<th>Disagree</th>
<th>Agree</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student demonstrated a general understanding of course content and concepts</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Student was able to identify key concepts contained in the question</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Once identified, student was able to evaluate, examine or assess these key concepts</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Student demonstrated the ability to produce, organize and clearly express ideas</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Student demonstrated appropriate comprehension level</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Proper use of spelling</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Proper use of grammar and punctuation</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
</tbody>
</table>

**Score for this essay (a minimum of 25 is required to pass): _______**

**Notes:**

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Evaluated by _________________________________________________________________  
Date: __________________